



श्री जन जागृत आधारभूत विद्यालय खोटपस्वारा
Shree Jana Jagrit Basic School Khotpaswara
Sunapati-3, Ramechhap

FY : 080/81

Est:2045

Dispatch No : 025

Date :Jan,14,2024



Dear Sir,

Subject: Request for Donation.

Due to respect, I would like to inform you that our school is government school. Our school is basic school. The school organizing basic level classes ECD to class eight. In this school fifty-five students are studying. In this school ten teachers are teaching to the students. In this school some economical poor students are studying. If you donate some stationary materials and school uniform of cotton dress they fell comfortable to study. So, I request you to donate them. The number of stationary materials and cotton school uniform which you will donate are as follow.

S.N	Subject	Quantity	Reference
1.	Cotton school uniform	60	
2.	Shoes and sock	60	
3.	Bag	60	
4.	English Dictionary book	40	
5.	Pencil and pen		as you like
6.	Copy		as you like
7.	Cotton school uniform[For teachers]	10	

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Rajesh Shrestha
Principal
राजेश श्रेष्ठ
प्रधानाध्यापक